



MVP Video Productions

Producers of Elegant Cinema Videography Since 1983
For brides who expect more than *just* a video

Bob McMillin
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Clintonville, WI 54929
(715) 823-2815
(800) 817-8817
www.mvp-productions.com

Office Use



Contract Received on _____
1st Retainer Received \$ _____ Date _____
2nd Retainer Received \$ _____ Date _____
3rd Retainer Received \$ _____ Date _____
Completion / Notification Date _____
Referred by _____

Wedding Date		Ceremony Time		Reception Time		Dinner Time	
Bride's Name		Phone (Home)		Phone (Work) (Cell)			
Groom's Name		Phone (Home)		Phone (Work) (Cell)			
Mailing Address				Email Address			
Church Name:	Address:	City:	Phone:	Arrival Time:			
Reception:	Address:	City:	Phone:	Arrival Time:			
Referred By:							
<input type="checkbox"/> Premier Bride Magazine <input type="checkbox"/> Yellow Pages <input type="checkbox"/> Website <input type="checkbox"/> Bridal Show <input type="checkbox"/> Photographer <input type="checkbox"/> Friends or Family <input type="checkbox"/> Other							
Additional Services/Remarks							

Mileage, Master Tapes and Tax's are expenses not included in production package prices, payable prior to the start of editing.

All Prices Subject To Change. Most recent prices apply unless a signed contract and retainer is accepted prior to price change.. Please complete the pre wedding day questionnaire and forward it along with a wedding invitation & detailed map showing directions from Clintonville to the ceremony and reception locations. To charge the retainer, complete and sign the contract. Contact our office to provide credit card information. Check and initial the box at the bottom of contract. Do not include credit information on contract.

1. It's understood this studio is the exclusive videographer. We take no responsibility for situations or effects created by independent camera operators.
2. In the event of a postponement or cancellation of this contract, the retainers paid will not be refundable.
3. The studio reserves the right to use the original tape and/or reproductions for display, publication or other purposes. Edited Master videotapes remain the exclusive property of the studio.
4. The studio takes utmost care with respect to the exposure, editing, duplication and delivery of the video products and services offered. However, in the event the studio fails to comply with the terms of this contract due a fire, or other casualty, act of God, illness, any event or act outside of the control of the studio, the studios liability is limited to the refund of the retainers.
5. No videotape, either in progress or completed, may be taken off the studio premises unless balance due for same is paid in full.
6. The studio reserves the right to edit all productions as it deems appropriate, unless otherwise agreed upon in the above remarks.
7. Requests for changes to the final edited videotape will be subject to an editing surcharge of \$90.00 per hour. Any re-editing done to correct obvious mistakes made by this studio will gladly be completed at no additional charge to the client.
8. * All Digital Mini DV unedited master tapes are subject to purchase by the client, and become their property.

PAYMENT TERMS: call if you have questions before signing contract
 * 1st retainer: \$250.00 and signed contract to reserve date.
 * 2nd retainer: \$500.00 due 6 months prior to wedding.
 * Balance of Package Price Due 2 Weeks Before Wedding Day.
 * Additional Basic Cer. Coverage billed \$100/hr per ¼ hr.
 * Any additional expenses (*) master tapes, mileage, taxes, last minute special requests, etc. paid prior to editing.
 * Allow 6 months or more for completion during busy season.
 * All retainers and payments are non-refundable.
 * 3% fee's added for charge card payments.

Description	Amount																
Production Package Selected (A-E) (_____)	\$ _____																
Basic Ceremony Coverage 4 hr. coverage & limited editing (*)	\$ _____																
MVP Exclusive Vows Presentation _____ \$2250	\$ _____																
Photo Introduction (Up to 50 Pictures) _____ \$250	\$ _____																
"Highlights Version" regular \$350, special offer \$250	\$ _____																
"Brides Home" or "Video in the Park" _____ \$250	\$ _____																
A "Love Story" Production when added to packages \$695.00	\$ _____																
VOWS Presented at the Reception when added to packages \$995	\$ _____																
Our Wedding Production on DVD _____	\$ NO CHARGE																
(*) All Mini DV raw footage tapes (\$15ea.x _____)	\$ _____ <small>leave blank for now</small>																
(*) Mileage @ <u>50</u> cents/mile (_____)	\$ _____ <small>leave blank for now</small>																
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Additional Services Requested</th> <th style="width: 30%;"></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Photo Introduction</td> <td>Sub Total \$ _____</td> </tr> <tr> <td><input type="checkbox"/> Vows at your reception</td> <td>(*) 5.5% Sales Tax \$ _____ <small>leave blank for now</small></td> </tr> <tr> <td><input type="checkbox"/> Highlights Version Video</td> <td>Total \$ _____</td> </tr> <tr> <td><input type="checkbox"/> A Love Story Presentation</td> <td>Retainer #1 \$ _____ <small>\$250 due w / contract</small></td> </tr> <tr> <td><input type="checkbox"/> Honeymoon Photo's</td> <td>Retainer #2 \$ _____ <small>\$500 6 months prior to wedding</small></td> </tr> <tr> <td><input type="checkbox"/> Home or Park Coverage</td> <td>Retainer #3 \$ _____ <small>Balance of production package due 2 weeks prior to wedding day</small></td> </tr> <tr> <td><input type="checkbox"/> Large Screen Projector for Presentations</td> <td>TOTAL DUE</td> </tr> </tbody> </table>		Additional Services Requested		<input type="checkbox"/> Photo Introduction	Sub Total \$ _____	<input type="checkbox"/> Vows at your reception	(*) 5.5% Sales Tax \$ _____ <small>leave blank for now</small>	<input type="checkbox"/> Highlights Version Video	Total \$ _____	<input type="checkbox"/> A Love Story Presentation	Retainer #1 \$ _____ <small>\$250 due w / contract</small>	<input type="checkbox"/> Honeymoon Photo's	Retainer #2 \$ _____ <small>\$500 6 months prior to wedding</small>	<input type="checkbox"/> Home or Park Coverage	Retainer #3 \$ _____ <small>Balance of production package due 2 weeks prior to wedding day</small>	<input type="checkbox"/> Large Screen Projector for Presentations	TOTAL DUE
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Client _____ **Date** _____ **Studio** _____ **Date** _____



Call our office to provide credit card information. 3% fee's added for charge card payments. Check box if applicable: **Yes, I'll call to charge the retainer.**